

AUTOBIOGRAPHY

PERSONAL INFORMATION

Name MARIYA DELOVA IVANOVA
Adress
Phone number
E-mail mdelova@tu-sofia.bg
Nationality Bulgarian
Date of birth

WORK EXPERIENCE

Starting/ Ending date From 2019 – on going
Employer name Technical University of Sofia
Position Chief assistant
Main activities and responsibilities Lectures and exercises on the following disciplines: Accounting Budget accounting, Project management

Starting/ Ending date From 2011 – on going
Employer name Technical University of Sofia
Position Chief Accountant
Main activities and responsibilities Accounting methodology, organization of accounting, analysis of accounting operations, maintenance of accounting programs, etc.

Starting/ Ending date From 2008 till 2011
Employer name Technical University of Sofia
Position Deputy Chief Accountant
Main activities and responsibilities Accounting methodology, organization of accounting, analysis of accounting operations, maintenance of accounting programs, etc.

Starting/ Ending date From 2005 till 2008
Employer name Technical University of Sofia
Position Head of Planning and Analysis Department
Main activities and responsibilities Cash statements, budgets, analyzes of the main and auxiliary activities, etc.

Starting/ Ending date From 22.01.2001 till 2005
Employer name Technical University of Sofia
Position Senior Accountant
Main activities and responsibilities VAT, international projects, royalties, sales, etc.

Starting/ Ending date From 1995 till 21.01.2001
Employer name Private firms
Type of activity or field of work Wholesale and retail trade, construction
Position Operational Accountant
Main activities and responsibilities Purchases, sales, communication with customers

Starting/ Ending date	From 1989 till 1992
Employer name	Strelcha Municipality
Position	Head of direction
Main activities and responsibilities	Advertising, information, artistic performances

EDUCATION

Starting/ Ending date	From 2014 till 2018
Name and type of training or educational organization	Technical University of Sofia
Core subjects/preferred professional skills	
Name of the acquired qualification	Economics and Management
National Classification Level (if applicable)	Phd degree
Starting/ Ending date	2018 -
Name and type of training or educational organization	National Academy of Theater and Film Arts "Krastyo Sarafov"
Core subjects/preferred professional skills	Public speech
Name of the acquired qualification	
National Classification Level (if applicable)	
Starting/ Ending date	2011
Name and type of training or educational organization	Ministry of Finance
Core subjects/preferred professional skills	
Name of the acquired qualification	Internal auditor in the public sector
National Classification Level (if applicable)	
Starting/ Ending date	From 2003 till 2007
Name and type of training or educational organization	Technical University of Sofia
Core subjects/preferred professional skills	
Name of the acquired qualification	Computer systems and technology
National Classification Level (if applicable)	Master
Starting/ Ending date	From 1995 till 2000
Name and type of training or educational organization	Университет за национално и световно стопанство
Core subjects/preferred professional skills	
Name of the acquired qualification	University of National and World Economy
National Classification Level (if applicable)	Bachelor

PERSONAL SKILLS AND COMPETENCES

MOTHER LANGUAGE Bulgarian

OTHER LANGUAGES

Russian and English

Reading skills GOOD
Writing skills GOOD
Conversation skills GOOD

SOCIAL SKILLS AND COMPETENCES

Creativity, initiative, motivation, confidence
Fairness, loyalty, adaptability and positivity
Excellent communication skills, teambuilding skills, team player, team training experience,
Responsibility, problem-solving skills
Ability to plan short and long term
Outstanding attention to detail
Flexibility in completing assigned tasks and meeting deadlines

ORGANIZATIONAL SKILLS AND COMPETENCES

As head of department: direct management and organization of the work of around 25 employees in the department and around 25 employees of third-level dispensators of Technical University of Sofia. The managerial role is related to methodical and practical guidelines directly related to the performed activity. Organization of seminars and trainings with lecturers from the Ministry of Education, the Ministry of Finance, the State Audit Office, etc. with the active participation of employees from Technical Sofia and other Universities.

TECHNICAL SKILLS AND COMPETENCE

Microsoft Office: Word, Excel, Power Point
Conto, Omex, Ajur etc.
Internet

ARTISTIC SKILLS AND COMPETENCES

acting, singing and dancing skills

OTHER SKILLS AND COMPETENCE

Since 2014, conducting lectures and exercises at the Faculty of Economics of TU-Sofia in the following academic disciplines: Organization and management of administrative business services, Management, Economics (Aviation Management), Budget accounting, Accounting, Project management, etc.

DRIVING LICENSE

B

**PARTICIPATION IN OTHER
PROGRAMS AND
PROJECTS/EMPLOYMENT
THEREOF**

Since 2002, active work in the management of projects financed with European funds - TEMPUS projects, Erasmus, etc. Under the Operational Program "Human Resources Development", active participation in the overall management, coordination and control of the projects implemented by the university. As a member of the management team active participation in projects: BG05PO001-4.3.04-0058 "Innovative forms for distance learning in Bulgarian universities", also as an expert in electronic materials; BG051PO001-3.3.06-0046 "Support for the development of doctoral students, postdoctoral students and young scientists in the field of virtual engineering and industrial technologies"; under the Operational Program "Growth Regions" BG16RFOP001-3.003 Improving the quality of the educational environment at TU Sofia for the leading priority professional areas 5.3 "Communication and computer technology" and 5.13 "General engineering" through the complete renovation of Block 3 and Block 1, under OP NOIR BG05M2OR001-1.001-0008 "National Center for Mechatronics and Clean Technologies", BG05M2OR001-2.016-0008 "INNOTEKH PRO", etc.

As an accountant, participation in the implementation of projects under the Scientific Research Fund - projects: "Model-based design of power electronic devices with guaranteed indicators"; "Exploring Architectures, Models and Methods for Atomic Management in the Future Internet"; "Self-Coordinating and Adaptive Human-in-the-Circuit Wireless Cyber-Physical Systems"; "Modeling and inverse problems in electromagnetic systems with consideration of thermal, mechanical and physicochemical states"; "Methods for evaluation and optimization of electromagnetic emissions in urbanized environments"; "Research on methods and means of application of cloud technologies for measurement and control in the electric power system"; "Increasing the level of network and information security by using intelligent methods" and others. Since 2012, participation in various teams related to the audit of such projects.